

Wednesday 9th September 2020

Dear parents and carers,

CHANGES TO COLLECTION OF CHILDREN FROM TODAY - WEDNESDAY 9TH SEPTEMBER

As you know we are constantly reviewing drop off and pick up times at school. Drop off in the mornings is working successfully at the moment so we shall **keep that the same** with parents dropping children off at the gates from 8.40 - 9.00am:

Drop off in the mornings	
ALLOCATED GATE	YEAR GROUP
Gate 1	Nursery and Reception
Gate 2	Years 3, 4, 5 and 6
Gate 3	Years 1 and 2

CHANGES TO HOME TIME FOR KS1 and 2 CHILDREN:

We are aiming to reduce crowding outside the academy at home times and as mentioned in a previous message, we have ordered some barriers for the playground but unfortunately, they will not be delivered for 6 weeks. In the mean time we have made the decision to zone off an area on the school grounds, using traffic cones so that you can collect your children from the **top playground** rather than the gate.

In order for this to work safely please ensure that at collection times, you **enter the school via gate 2 and exit with your children via gate 3.** I would like to emphasise the need to socially distance whilst you are on the school site. Please do not approach any members of staff at their classroom doors, the staff will bring the children out to you.

COLLECTION TIMES ARE STILL STAGGERED:

NEW COLLECTION ARRANGEMENTS			
Year group	Entry Gate	Time	Exit Gate
Year 1	Gate 2	2.50pm	Gate 3
Year 3	Gate 2	2.50pm	Gate 3
Year 2	Gate 2	3.00pm	Gate 3
Year 4	Gate 2	3.00pm	Gate 3
Years 5 and 6	Gate 2	3.10pm	Gate 3

We will review this again to ensure that this is a safe approach for collection times. We understand these are very difficult times for everyone and we would like to thank you for supporting the academy and children with their return back to school.

Kind regards

Miss Angela Lymbouris

Acting Principal